CITY OF SANTA CLARA YOUTH COMMISSION MINUTES September 11, 2012

The City of Santa Clara Youth Commission met for their regularly scheduled meeting on Tuesday, September 11, 2012 at 6:00pm at the Santa Clara Teen Center, 2446 Cabrillo Avenue, Santa Clara, California.

Present: Commissioners: Samia Abbasi, Sufyan Abbasi, Ajaipal Chahal, Devleena Das, Jeff

Hara, Vyvy Nguyen, Kristin Oswald, Sheryl Ratnam, Andrew Rauschhuber, Deepika

Suresh, Hannah Villalpando, Michelle Vo, Shana Vu, and Ashley Wong

Absent: Rafal Saeed - Excused

Guests: Matthew Araujo, City of Santa Clara Parks & Recreation Intern

Ayumi Gothberg, Member at large Aditya Gantasala – Hyde Middle School

Staff Present: Jennifer Herb – Recreation Supervisor

Nan Choi – Teen Librarian

Matters for City Council Action - None

I. CALL TO ORDER - The meeting was called to order by Jennifer Herb at 6:20 p.m.

II. INTRODUCTION OF GUESTS –

- A. Matthew Araujo, City of Santa Clara Parks & Recreation Intern
- B. Ayumi Gothberg, Member at large
- C. Aditya Gantasala Hyde Middle School
- III. ELECTION OF OFFICERS The Youth Commission voted and chose the following members to hold office for the 2012-2013 term:
 - A. Chair Sufyan Abbasi
 - B. Vice Chair Hannah Villalpando
 - C. Secretary Ashley Wong

IV. APPROVAL OF MAY 8 MINUTES -

A. Deepika Suresh made a motion to amend the minutes with the following changes: Present Commissioners – Sheryl Ratnam should be listed, and the word "and" should be removed after Ashley Wong's name. Absent Commissioners – Sheryl Ratnam's name should be removed. Kristin Oswald seconded the motion. Hannah Villalpando made a motion to approve the amended minutes, seconded by Ajaipal Chahal.

V. CORRESPONDENCE/COMMUNICATIONS-

A. Library

- 1. October 20 Writing contest deadline
- 2. Teen Read Week grand prize is a Barnes and Noble Nook
- 3. The US Army in Germany contacted the Library regarding their Mine Craft Tournament

B. Santa Clara High School

- 1. September 14 Student/Staff Ultimate Frisbee
- 2. September 16 Drumline Carwash
- 3. September 19 Sophomore Parent Night
- 4. September 21 RA Meeting
- 5. September 24 Club Faire
- 6. October 1-5, Homecoming week
- 7. October 4 Float Making
- 8. October 5 Homecoming

C. Wilcox High School

- 1. September 21 Fall Spirit Rally
- 2. September 28 Blood Drive
- 3. October 2 RA Meeting
- 4. October 8-12, Homecoming week

D. Archbishop Mitty

- 1. September 12 Magazine Drive ends
- 2. September 13 Club Faire
- 3. September 23 Mother/Daughter Brunch
- 4. September 26 Freshman Parent Night

E. St. Francis

- 1. September 15 Back to School Dance
- 2. September 17 Magazine Drive ends
- 3. September 22, 23 Debate Tournament
- 4. October 2 Blood Drive
- 5. October 3 Winter Sports sign-ups
- 6. October 6 SAT

F. Bellarmine

- 1. September 16 Family Mass
- 2. September 20 Sophomore/Junior College Night
- 3. September 21 23, Immersion Trip to Los Angeles
- 4. October 3 Parent discussion, "How to talk to your son."
- 5. October 6 SAT

VI. SUMMARY OF CITY COUNCIL ACTIONS – none

VII. OLD BUSINESS

- A. Review phone, email, and birthday roster Rich Casem provided the Youth Commission with a phone and email list. The Youth Commission checked each document for accuracy. Jennifer Herb made the correct changes and emailed to the Youth Commission.
 - 1. Badge Rich Casem explained that the Youth Commission would be receiving a name badge that they should wear to all events.
- B. Review 2011-2012 City of Santa Clara Youth Commission accomplishments Youth Commissioners from last year discussed the list of accomplishments from the 2011-2012 term with the new Youth Commission members.
- C. Review 2012-2013 meeting and activity calendar Rich Casem reviewed the meeting and activity calendar with the Youth Commission. This calendar will be used when the Youth Commission develops their goals for the 2012-2013 term.
- D. Youth Commission Binder

- 1. By–Laws Rich Casem discussed the new inserts for the Boards and Commissions Hand Book. He informed returning commissioners to replace the old information with the current information.
- 2. Brown Act Rich Casem reviewed the Brown Act Policy with the Youth Commission.
- 3. Parliamentary Procedure Rich Casem discussed and explained the Parliamentary Procedure with the Youth Commission.
- E. Member at Large Program Returning Youth Commissioners explained the Member at Large program to the Youth Commission, and the difference between a Youth Commissioner and a Member at Large.
- F. Brainstorm 2012-2013 Youth Commission goals- Commissioners exchanged ideas and input regarding possible goals for the new term. The Youth Commission will finalize their goals at the September 11 meeting. Their suggestions are as follows:
 - 1. Santa Clara's Got Talent
 - 2. AED Project
 - 3. 5k Fun Run
 - 4. Dodge Ball
 - 5. Santa Clara Beautification
 - 6. Flash Mob
 - 7. Scholarship
 - 8. Community Garden
 - 9. Lunches for the Homeless
 - 10. Soup Kitchen
 - 11. Intergenerational Dance
 - 12. Haunted House
 - 13. Book Drive
 - 14. Sports Tournament
 - 15. Movies in the Park
- G. Youth Commission T-shirts –Rich Casem passed around 4 graphic ideas for this year's garments and had the Youth Commission vote as to which one they liked best.
- H. Back to School BBQ, September 7 at the Teen Center The Teen Center hosted a Back to School BBQ to welcome the students for the new school year. Entrance was free to those with a Resident Youth Card or \$3.00 without. Staff provided hot dogs, chips, and drinks.

VIII. NEW BUSINESS

- A. City of Santa Clara Art and Wine Festival loading/unloading, September 14 & 16 The Youth Commission will be assisting vendors load and unload their supplies for a fee of \$8.00/load. The money raised will go towards the Community Service Scholarship fund, sponsored by the Youth Commission. This money will be awarded to deserving juniors and graduating seniors in May.
- B. City of Santa Clara Art and Wine Festival, September 15 & 16 The Youth Commission will sell hot dogs and bratwursts, juice boxes, and chips in the Hot Dog Booth. The money raised will go towards the Community Service Scholarship fund, sponsored by the Youth Commission. This money will be awarded to deserving juniors and graduating seniors in May.
- C. Finalize 2012 2013 goals The Youth Commission revisited their brainstorming from the August 21 meeting. After careful consideration, the Youth Commission chose the following projects for the 2012-2013 term:

- 1. Santa Clara's Got Talent The Youth Commission will host the 4th annual Santa Clara's Got Talent as a way to showcase the talent in our community.
- 2. A.E.D. (automated external defibrillator) Project The Youth Commission would like to continue working on their video that they filmed last year. Next steps involve editing and a final approval. The purpose of the video is to create a P.S.A. as well as a teaching tool to be used in the schools or by the Fire Department. The hope is that it will help to increase awareness about A.E.D.
- 3. Save the Music The Youth Commission would like to help students that are involved in the Arts, within the Santa Clara Unified District, offset the costs associated with their class/activity.
- 4. Movie in the Park The Youth Commission is interested in hosting a family movie night in the Spring, as a way to encourage families to do something together.
- 5. Fun Run/Walk The Youth Commission would like to organize an event utilizing the San Tomas Creek Trail, as a way to encourage people to be active and enjoy the outdoors.
- D. Develop calendar of events Based on the current commitments of the Youth Commission, the group will develop a calendar that will include the dates and/or timeline for their projects. Jennifer talked with the Youth Commission and asked that they bring their calendars to the committee meetings so they could begin to put the activities on the 2012-2013 calendar.
- E. Form committees Jennifer worked with the Youth Commission to establish committees based on the goals and/or projects of the Youth Commission. Jennifer reminded the Youth Commission that only seven members were allowed to serve on a committee. Committee times were chosen by the Youth Commission. Committee meetings will be held on Tuesday, September 25.
- F. Brainstorm teambuilding ideas and dates Jennifer asked that Commissioners look at their calendars and let her know what dates they had free. She asked that everyone email her with the dates as well as suggestions for teambuilding.
- G. Halloween Party Wednesday, October 31, 3:00pm 6:00pm Jennifer asked the Youth Commission to mark their calendar for the Halloween Party. Commissioners will be selling concessions from the Teen Center Café. Jennifer will have a shift sign-up sheet at the October 9th meeting.
- IX. PUBLIC PRESENTATIONS None
- X. ADJOURN A motion was made by Develeena Das to adjourn the meeting at 8:27pm. Ajaipal Chahal seconded the motion. Meeting was adjourned to the next scheduled meeting, Tuesday, October 9, at the Teen Center.

Minutes Prepared by:	
	Jennifer Herb
	Youth Commission Staff Liaison
	Recreation Supervisor